

Public Document Pack



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25 August 2017

Dear Councillor

GENERAL EXCEPTION NOTICE – (GE04 17) BUSINESS RATES DISCRETIONARY RELIEF FUND

Please find attached a General Exception notice in respect of a decision to be taken by the Director of EK Services to approve a scheme to provide discretionary relief to local businesses that have seen an increase in their business rates as a result of the Government's revaluation.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing a General Exception notice and informing the Chairman of the relevant Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **GE04 17 - BUSINESS RATES DISCRETIONARY RELIEF FUND** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	<u>GE04</u>
Publication Date:	<u>25/08/17</u>

General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken and by whom

To approve a local scheme for the administration of the Government’s Discretionary Relief Fund in relation to Business Rates.

Decision to be taken by the Director of EK Services.

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Due to an oversight, this decision was not included in the Notice of Forthcoming Key Decisions. To ensure that businesses adversely affected by the Government’s revaluation of business rates receive prompt relief, it is considered important not to delay the distribution of funds any further by deferring the decision.

C: List of documents submitted to the decision-maker

A report which will be published with the Delegated Decision Notice.

D: Part of the Constitution authorising the decision

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

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